

2011 US AIRWAYS EDUCATION FOUNDATION SCHOLARSHIP FAQ'S

Retain these FAQ's for your records.

HOW DOES THE EDUCATION FOUNDATION RECEIVE ITS FUNDING?

The US Airways Education Foundation is funded by corporate contributions and fundraising events throughout the year as well as US Airways employees via payroll deductions. The airline covers all the expenses to conduct fundraisers, such as the annual golf tournaments. This contribution totals more than \$100,000 annually. When someone makes a contribution to the nonprofit Education Foundation, they can be assured that 100% of their donation provides scholarships and grants.

WHO BENEFITS FROM THE US AIRWAYS EDUCATION FOUNDATION?

The Education Foundation promotes education through two primary programs. The Scholarship Program provides scholarship awards to dependents of US Airways employees through an annual application process. The Grants Program awards financial support to nonprofit organizations for qualified community education programs and initiatives. In 2010, \$270,000 in scholarships was distributed to 108 scholars and 15 nonprofit organizations received \$10,000 grants totaling \$150,000. Since its inception, the US Airways Education Foundation has awarded more than \$2,000,000 in scholarships and \$1,300,000 in educational grants.

WHO SELECTS THE US AIRWAYS EDUCATION FOUNDATION SCHOLARSHIP RECIPIENTS AND HOW MANY SCHOLARSHIPS ARE AVAILABLE?

Scholarship recipients are selected by a committee of educators, business and community leaders, who are members of the scholarship committee of the US Airways Education Foundation Board of Directors. This prestigious group includes executive officers from universities and colleges as well as community leaders in legal, business and nonprofit sectors. No US Airways employees are involved in the scholarship determination process or serve on the Scholarship Committee.

The amount of scholarships awarded each year depends on the fundraising efforts of the previous year. As the airline underwrites all expenses of the Foundation, 100% of all funds raised annually is distributed to the Scholarship and Grants recipients.

WHAT FACTORS WILL BE CONSIDERED BY THE SCHOLARSHIP REVIEW COMMITTEE? IS FINANCIAL NEED A CONSIDERATION?

The application process is competitive and scholarships are awarded on the basis of academic achievement, leadership ability, commitment to community service and volunteerism, and participation in extra-curricular activities within the last two years. The committee looks for well-rounded individuals who excel in multiple areas. The committee will also assess the student essay for development and persuasiveness of the statement and evaluate the letter of recommendation.

OPTIONAL: Additional consideration is given to applicants who demonstrate financial need as determined by the Student Aid Report (SAR) received by the applicant when completing the Free Application for Federal Financial Aid (FAFSA). Visit <http://www.fafsa.ed.gov/> to complete the FAFSA application. Students may submit a 2011 FAFSA application beginning January 1, 2011.

Please allow enough time to complete the FAFSA and receive your SAR report before the application deadline. The U.S. Department of Education estimates that for first-time users, it will take less than one hour to complete a FAFSA application provided you have the necessary documentation. They also estimate it will take 3-5 days to process your FAFSA and send a Student Aid Report (SAR) which summarizes an Expected Family Contribution (EFC) based on the financial information you provide on the FAFSA. The Scholarship Committee will use this EFC to help determine your financial need.

HOW ARE THE SCHOLARSHIPS ADMINISTERED?

Scholarships are administered by the US Airways Education Foundation and applicants will be notified of scholarship determination via email by May 20, 2011. Scholarship recipients are required to complete and sign a Scholarship Award Agreement listing the correct contact information of their chosen educational institution by July 1, 2011.

A check for the amount of the annual scholarship will be mailed no later than August 1, 2011 directly to the bursar or scholarship office of the accredited postsecondary educational institution to be credited to the student's account. Funds are to be used for tuition, required books, room, board and/or fees and the scholarship must be used during the 12-month period between August 1, 2011 and August 1, 2012. Should the amount of the scholarship be greater than the amount necessary for the aforementioned expenses, the school will be required to return any unused portion of the scholarship.

IF A STUDENT WITHDRAWS FROM COLLEGE OR CHOOSES NOT TO ATTEND IN THE 2011/2012 ACADEMIC YEAR, WILL HIS/HER SCHOLARSHIP BE HELD?

If a student is not enrolled at the time of distribution, withdraws from college or chooses not to attend college during the 2011/2012 academic year, the scholarship is forfeited and the school will be required to return any unused portion of the scholarship.

If a student is forced to withdraw due to a physician documented illness, he/she will be granted appropriate additional time to use the scholarship balance.

For special consideration for withdrawal due to a physician documented illness or any other extenuating reasons, the student is required to submit a request for scholarship extension in writing to the US Airways Education Foundation, 4000 East Sky Harbor Blvd., Phoenix, AZ 85034. Requests for extensions are not automatically granted and each case will be reviewed by the scholarship committee.

IF A STUDENT TRANSFERS TO ANOTHER COLLEGE OR CHOOSES TO ATTEND CONCURRENT COLLEGES, HOW IS THE SCHOLARSHIP DISTRIBUTED?

The 2011 scholarship award of \$2,500 is to be used for one year of undergraduate study at any one accredited post-secondary educational institution. **Funds are awarded directly to one educational institution in one payment at the beginning of the fall semester.**

Should a student be enrolled in two colleges concurrently, the student should designate the college with the larger financial requirement as the recipient of the scholarship award. Students must maintain full-time status (as defined as a minimum of 12 credit hours or quarter equivalent) at the institution receiving the award to receive the US Airways Education Foundation Scholarship.

Should the student choose to transfer to a different educational institution at anytime during the 2011 academic year, the scholarship award will be forfeited and the unused portion of the scholarship will be returned to the US Airways Education Foundation.

Note: Special exceptions may be made for students completing their studies at a community college and transferring to four-year University at mid-semester. For special consideration under these circumstances, the student is required to submit an email outlining their request for scholarship re-distribution to the US Airways Education Foundation at community.relations@usairways.com. Please note: The US Airways Education Foundation must receive a refund from the initial school before funds can be re-distributed to a new educational institution.

UPON RECEIVING A SCHOLARSHIP AWARD, WHAT IS MY OBLIGATION?

Scholarship recipients are required to complete and sign a Scholarship Agreement Form noting their college of choice by July 1, 2011. Recipients who do not complete the required information by the July 1, 2011 deadline will forfeit their 2011 scholarship. Recipients are required to be a registered full-time student as defined by 12

credit hours per semester or quarter equivalent at the educational institution which received the scholarship award. If the student falls below 12 credit hours, the remaining scholarship funds will be refunded to the US Airways Education Foundation.

WHEN IS THE SCHOLARSHIP APPLICATION DEADLINE?

The [application and essay](#) must be submitted on-line. *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:*

https://www.grantrequest.com/SID_872?SA=SNA&FID=35008

The remaining [supporting documents](#) must be submitted **by mail** with a postmark deadline of **Friday, April 1, 2011** in one large envelope to the US Airways Education Foundation. *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:*

http://wings.usairways.com/uswings/forms/community_forms

An envelope that does not include all required supporting documents will be considered incomplete and will not be eligible for review. **Faxed, emailed or co-mailed applications or supporting documents will not be accepted. Applications or documents will not be accepted if delivered in person.**

- The address for delivery by US Postal Service is US Airways Education Foundation, 4000 East Sky Harbor Blvd., Phoenix, AZ 85034.
- The address for delivery by Federal Express or other express carriers is US Airways Education Foundation, 111 West Rio Salado Parkway, Tempe, AZ 85281.

For additional questions, contact US Airways Community Relations at 480.693.3652
or email community.relations@usairways.com.

2011 US AIRWAYS EDUCATION FOUNDATION SCHOLARSHIP GUIDELINES

Please retain these guidelines for your records and review carefully.

- **Eligibility Requirements:**

- An **application with the attached student essay** must be completed and submitted electronically via the on-line application. *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:*
https://www.grantrequest.com/SID_872?SA=SNA&FID=35008
- All **supporting documents** must be **mailed** with a postmark by the deadline of **Friday, April 1, 2011**. *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:* http://wings.usairways.com/uswings/forms/community_forms
 - The address for delivery by US Postal Service is US Airways Education Foundation, 4000 East Sky Harbor Blvd., Phoenix, AZ 85034.
 - The address for delivery by Federal Express or another express carrier is US Airways Education Foundation, 111 West Rio Salado Parkway, Tempe, AZ 85281.
- Applications cannot be submitted prior to the start of a student's senior year of high school.
- Students must have graduated from an accredited high school or home school program and be enrolled full-time in an accredited post-secondary educational institution (e.g. college, university or vocational program) at the time of the scholarship award distribution on August 1, 2011.
- Incoming freshman (students who have graduated from high school) must have earned a cumulative, standard, un-weighted GPA of at least 3.25 on a 4.0 scale as confirmed by the most recent official high school transcripts.
- Students who have previously graduated from high school and are currently enrolled as a full-time college student must have earned a cumulative, standard, un-weighted GPA of at least 3.0 on a 4.0 scale as confirmed by the most recent official high school transcripts.
- Scholarships are awarded for undergraduate studies at regionally accredited post-secondary educational institutions only.
- Students must be enrolled in full-time studies (minimum 12 credit hours per semester or appropriate quarter equivalent) at the educational institution which receives the scholarship award.
- Applicants who meet the requirements are eligible to apply for a scholarship each year of their undergraduate studies.
 - **Scholarships are annually competitive and not renewable. Applicants who have previously received a US Airways Education Foundation Scholarship must reapply.**
 - A maximum of four scholarships per student may be awarded.

- **Parent/Guardian Employment Conditions:**

- Applicants must be a qualified dependent child of a US Airways employee at the time of the application and award. Documentation is required to prove dependency (see Form B and required supporting documents).
- A minimum of one-year regular, continuous employment with US Airways or US Airways wholly owned subsidiaries (Piedmont or PSA) or meet current retiree guidelines. *Employees on furlough anytime during the previous year are not considered to have regular, continuous employment.*
 - Employees must have been hired prior to April 1, 2010 in order for their dependent to be eligible for a 2011 scholarship.
 - Employees on furlough at the time of award are not eligible.

- **Funds:**

- The 2011 scholarship award of \$2,500 is to be used for one year of undergraduate study at any accredited post-secondary educational institution.
- The scholarship may be used for tuition, fees, required books, software, room, board, supplies and expenses directly related to an accredited post-secondary educational institution attendance.
- Funds are awarded directly to the educational institution in one payment by August 1, 2011.
 - If a student withdraws from college or chooses not to attend college during the 2011/2012 academic year, the scholarship is forfeited.
 - The student must be enrolled and maintain full-time status at the educational institution which receives the scholarship.
 - Should the student choose to transfer to another educational institution during the 2011/2012 academic year, the scholarship award will be forfeited and the unused portion of the scholarship will be returned to the US Airways Education Foundation.
 - Special exceptions may be made for students completing their studies at a community college and transferring to a four-year university at mid-year. For special consideration under these circumstances, the student is required to submit an email outlining their request for scholarship re-distribution to the US Airways Education Foundation at community.relations@usairways.com. Please note: the US Airways Education Foundation must receive a refund from the initial school recipient before funds can be re-distributed to a new educational institution.
- Scholarship funds may also be applied toward accredited study abroad programs managed by the educational institution receiving the scholarship award.
- The number of scholarships and the amount awarded may vary from year to year based on funds raised through US Airways Education Foundation fundraising events and employee payroll deductions received in the year prior.

- **Application Procedures:**

- Click [here](#) to complete on-line application. *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:*
https://www.grantrequest.com/SID_872?SA=SNA&FID=35008
- You will be directed on the on-line application site where you create your personal application account using your preferred email address and a password of your choice.
 - **Please note:** When you create your personal application account, you will receive an email confirming your registration and password. This email contains a **personalized link** to access any previously started applications. Keep a copy of this email for your reference.
 - You will then be directed to complete an eligibility quiz prior to opening the 2011 scholarship application. If you believe you have failed this quiz in error, please contact Community Relations at (480) 693-3652 or community.relations@usairways.com.
 - You **do not** have to complete the application in one seating. Select the “***Save & Finish Later***” button at the bottom of each application page to save your work. Use the personalized link provided in your confirmation email to access your un-submitted application.

- The online application process requires you to complete an essay and upload to your application prior to submittal. Instructions for uploading the essay are included in the on-line application on page 4.
- **An application is not completed until the [supporting documents](http://wings.usairways.com/uswings/forms/community_forms) are received by the US Airways Education Foundation.** *If this hyperlink does not work in your browser, please cut and paste the following link into your web browser to access:* http://wings.usairways.com/uswings/forms/community_forms . Additionally, the link to the forms is located on wings.usairways.com under the “Company Forms” link and click on “Community Forms” and scroll down to the “Education Foundation” section.
- Supporting documents include:
 - Letter of recommendation in a sealed envelope with the recommender’s signature across the envelope seal (see Form A) Only **ONE** letter of recommendation will be accepted. Additional recommendation letters will be unopened and discarded.
 - Official transcripts from the issuing institution and must bear the high school/college seal, date, and an appropriate signature of the school.
 - Proof of Relationship (see Form B)
 - Disclosure, Parent’s and Student’s certification and authorization statement (see Form C)
 - **OPTIONAL:** An applicant may submit an optional Student Aid Report (SAR) as received when completing the FAFSA form. Applicants submitting a SAR with proven financial need will receive additional consideration in the review process.
- Forms must be submitted by mail with a postmark deadline of Friday, April 1, 2011 in one large envelope to the US Airways Education Foundation. **An envelope that does not include all required supporting documents will be considered incomplete and will not be eligible for review.**
 - The address for delivery by US Postal Service is US Airways Education Foundation, 4000 East Sky Harbor Blvd., Phoenix, AZ 85034.
 - The address for delivery by Federal Express or other express carriers is US Airways Education Foundation, 111 West Rio Salado Parkway, Tempe, AZ 85281.
 - Do not send the required supporting documents separately (including the OPTIONAL SAR). All documents must be sent in the same application package in order to be considered a complete application.
 - Do not use staples and do not fold supporting documents with the exception of those received in sealed envelopes (i.e. recommendation letter and/or transcripts).
 - Do not include additional information in the document packet (i.e. resume, photos, personal letters), as these items will not be reviewed or returned.

You may contact Community Relations via email at community.relations@usairways.com to confirm receipt of supporting documents. A response will be provided within 72 hours. We are unable to confirm receipt of supporting documents after the deadline has passed. We are unable to extend the deadline under any circumstances for mis-mailed or misplaced documents. **It is to your benefit to submit in enough time to confirm receipt prior to the deadline.**

To contact the US Airways Education Foundation, email community.relations@usairways.com or call 480.693.3652.